

# Preparing for YOUR MOVE

## 2-4 WEEKS BEFORE:

- **SORT.** Decide what to keep, what to sell/give away and what to donate
- **MOVE ARRANGEMENTS.** Contract with movers/truck rental company
- **INVENTORY.** Take photos and create an inventory list

## WEEK OF MOVE:

- **CHANGE OF ADDRESS.** Notify the post office (usps.gov) and update your address with providers, creditors, and subscriptions
- **LICENSING.** Get license, vehicle registrations and insurance in order
- **BANKING.** Update your address with you bank and investment accounts
- **PACK.** Label each box with the room where it should be delivered

## MOVING DAY:

- **OLD HOME.** Meet movers/pick up the truck as early as possible
- **WALK-THROUGH.** Check closets, cupboards, attic, and basement for left behind items
- **ONSITE.** Be available to answer questions and give instructions
- **UTILITIES.** Confirm that the utilities have been turned on

## PACKING TIPS

### ESSENTIAL PACKING MATERIALS:

- furniture pads
- handtruck or dolly
- packing tape
- bubble wrap
- newspapers or packing paper
- scissors
- utility knife
- labels
- felt-tip markers
- cornstarch packing "peanuts"
- plenty of boxes

### HANDY ITEMS:

- scissors
- utility knife
- coffee cups
- teakettle
- trash bags
- water/beverages
- snacks
- pencil & paper
- soap
- bath towels
- shelf liner
- paper plates
- paper towels
- toilet paper
- toys/books

*Pack a "first day" box with these items that you will need right away*



*The final days*

# BEFORE CLOSING

When you hit the home stretch, I'll be coordinating all of the details so that you know what to expect. Here's an overview of the process. Timing varies depending on the lender and loan program, if any.

**LENDER UNDERWRITING APPROVAL.**

If obtaining a loan, the lender will issue a final approval on your loan and prepare loan documents for signing.

**FINAL WALK-THROUGH.** You typically have the right to conduct a final walk-through to verify the condition of your home.

**PREPARATION OF CLOSING**

**DOCUMENTS.** Loan documents are sent to escrow where the escrow officer will prepare the closing papers and contact you and the seller to coordinate signing in front of a notary.

**YOUR SIGNING APPOINTMENT.** You'll sign your closing papers 4-6 days prior to the closing of your sale and arrange to wire or bring a cashier's check for the amount due at closing.

**SET-UP/TRANSFER UTILITIES.** This is a good time to coordinate installs and set-up utilities in your name.

**FINAL REVIEW OF DOCUMENTS.**

The lender and title company receive the signed documents and review them for accuracy and completeness.

**RELEASE TO RECORD.** Once documents are approved by the lender and title, the deed is released to record at the county recorders office.

**RECORDING NUMBERS RECEIVED.**

The courier will email recording numbers to escrow as soon as the deed is recorded.

**CLOSING.** Closing occurs when the deed is recorded and the seller's proceeds are made available to the seller.

**POSSESSION.** Contractually at 9 pm on the closing date, although seller's often deliver keys once closing has occurred.

*Local*

# UTILITY CONTACTS

## *Electric & Gas*

### **PUGET SOUND ENERGY**

pse.com  
425-454-2000

### **SEATTLE CITY LIGHT**

seattle.gov/light  
206-684-3000

### **SNOHOMISH PUD**

snopud.com  
425-783-1000

## *Cable, Internet & Phone*

### **COMCAST/XFINITY**

www.xfinity.com  
877-824-2288

### **FRONTIER**

frontier.com  
800-921-8101

### **CENTURYLINK**

centurylink.com  
877-299-0946

### **DIRECTV**

directv.com  
866-810-7892

### **WAVE INTERNET**

wavebroadband.com  
866-928-3123

## *Water, Sewer & Garbage*

### **CITY OF BELLEVUE**

ci.bellevue.wa.us  
425-452-6932

### **CITY OF ISSAQUAH**

ci.issaquah.wa.us  
425-837-3070

### **CITY OF KIRKLAND**

kirklandwa.gov  
425-587-3150

### **CITY OF MERCER ISLAND**

mercergov.org  
206-275-7783

### **CITY OF REDMOND**

redmond.gov  
425-556-2152

### **CITY OF RENTON**

rentonwa.gov  
425-430-6852

### **NE SAMMAMISH W/S**

nesswd.org  
425-868-1144

### **NORTHSHORE UTILITY DIST**

nud.net  
425-398-4400

### **SAMMAMISH PLATEAU W/S**

spwsd.org  
425-392-6256

### **REPUBLIC SERVICES**

republicservices.com  
206-682-9730

### **SEATTLE PUBLIC UTILITIES**

seattle.gov/util  
206-684-3000

### **SNOHOMISH PUD**

snopud.com  
425-783-1000

### **WASTE MANAGEMENT**

www.wm.com  
800-592-9995

### **WOODINVILLE WATER**

woodinvillewater.com  
425-487-4100

## *Heating Oil & Insurance*

### **PLIA COVERAGE**

plia.wa.gov  
800-822-3905

### **HEATING OIL CO. INFO/REVIEWS**

yelp.com  
angieslist.com